



SEN Information Report

1. How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?

- Liaison with primary school teachers and SENCo prior to transition to year 7
- Observations at start of Year 7 for two weeks by our experienced team of Learning Support Assistants
- Year 6 SATS results
- Year 7 Cognitive Abilities Tests and reading and spelling ages are completed in the first half term
- Reading and Spelling tests are taken again at the end of year 9
- Parental concerns prior to transition or once at Barclay
- Student concerns
- Monitoring of progress and other data such as behaviour points
- Contact the AEN department at Barclay on extension 326 or via email: aen@barclay.herts.sch.uk

2. How will school staff support my child?

- Form Tutor has twice daily contact
- Head of Year and the Pastoral support team work closely with the AEN team
- Learning Support Assistants with a range of experience and expertise will support student's through a number of interventions (For details of current types of intervention please see AEN page of our school website)
- SENCo and other members of the Additional Educational Needs team
- Teaching staff
- Governors

3. How will I know how my child is doing?

- Termly data collection and reports
- Yearly parents evening
- Interviews with a member of the Senior Leadership Team (some years)
- Home/School communication book if requested

- Student planners
- Detention alerts
- Good News and Praise cards
- Emails, phone calls, and letters from AEN outlining any additional support
- Learning Plan meetings and annual reviews of Statements or Health and Care Plans
- Request a meeting with your child's KS Champion

4. How will the learning and development provision be matched to my child's needs?

- Differentiation in the classroom is via Solo (link to further info)
- Learning Support Assistants and teachers work closely; discussing strategies to support student's and how to target work appropriately
- Support outside the classroom is based on a child's individual's needs and strengths
- Child's support is discussed with parents and each child at their Learning Plan meetings
- Interventions are provided for specific areas of need/diagnosis
- Strategies and interventions are provided as recommended by external professionals

5. What support will there be for my child's overall wellbeing?

- First Aid room for accidents, illness and administration of medicine
- Disabled access toilet
- Pastoral Support Leaders available throughout the day as they are non-teaching staff
- Access to the AEN department throughout the day including staff on duty at breaks, lunch and 2 days after school
- Alternative sanctions where appropriate to ensure impact but allowing consideration of the child's needs.
- Support with referrals to the Child and Adolescent Mental Health Service or Step 2.
- School counsellor for 6 week block
- 1 to 1 mentoring with an Learning Support Assistant

6. What specialist services and expertise are available at or accessed by the school?

- Access to local authority services such as Educational Psychology service, school health service and speech and language service via consultation and referral.

7. What training have the staff, supporting children and young people with SEND, had or are having?

- SENCo in post prior to SENCo qualification
- SENCo has OCR Level 5 in teaching learners with SpLD and a MA in

Education

- We have 4 LSAs with a specialism including Autism; Speech and Language; Dyslexia and Social and Emotional needs
- KS Champions have relevant Level 3 qualifications
- LSAs regularly attend Inset as whole team or specific to specialism
- Learning Support Assistant with ELKLAN (Qualification undertaken for working with student's with speech and language needs)
- Teaching staff have regular INSETs/workshops about special needs

8. How will you help me to support my child's learning?

- Useful websites for supporting learning are available on the AEN page of the website
- Study guidelines can be purchased from school for KS4 students
- Lexia reading programme can be used from home
- Strategies suggested in Learning Plan which will be specific to your child
- Parents workshops/coffee mornings to start Autumn 2014
- Parents events and training which are offered with other agencies are put on our website and details sent home
- (Parents SEN forum)

9. How will I be involved in discussions about and planning for my child's education?

- Learning Plan meetings are set up to involve you and your child as fully as possible in their learning and support
- You can join the Barclay School Association to be more involved in school life
- The school holds regular Parents Consolutions Evenings and information evenings offering support specific to each year group
- You could become a Parent Governor

10. How will my child be included in activities outside the classroom including school trips?

- KS Champions will encourage participation in clubs and trips making contact with parent and child to encourage attendance

11. How accessible is the school environment?

- Fully wheel chair accessible
- Lifts
- Disabled toilet
- EAL coordinator, Key Stage Champions and Pastoral Support Leaders will contact home to encourage parents into school for Parents events

12. Who can I contact for further information?

- KS Champions via AEN on extension 326 or via aen@barclay.herts.sch.uk

13. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?

- High levels of transition work, visits and activities where parents and school feel it would be helpful
- Connexions involvement at transition phases
- Support when choosing options and some alternatives offered
- Year 6/7 Educational Support Centre Transition groups

14. How are the school's resources allocated and matched to children's special educational needs?

- Experienced team of Learning Support Assistants and other key staff make up with AEN team
- The AEN department is resourced with a number of computer programmes to support learning
- Other resources are kept up to date to ensure relevant and best practice for interventions and programmes

15. How is the decision made about how much support my child will receive?

- Consultation with parent and child
- Information and data about you child
- KS Champions, SEN Officer and other external agents as appropriate

16. How can I find information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?

- www.hertsdirect.org/localoffer