



# THE BARCLAY SCHOOL

## SEN Information Report

### 1. How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?

- Liaison with primary school teachers and SENCo prior to transition to Year 7
- Observations at start of Year 7 for two weeks by our experienced team of Learning Support Assistants
- Year 6 SATS results
- Year 7 reading and spelling ages are completed in the first half term
- Reading and Spelling tests are taken again at the end of Year 9
- Parental concerns prior to transition or once at Barclay
- Student concerns
- Monitoring of progress and other data such as behaviour points
- Contact the Inclusion department via email:  
[inclusion@barclay.herts.sch.uk](mailto:inclusion@barclay.herts.sch.uk)

### 2. How will school staff support my child?

- Form Tutor has twice daily contact
- Year Learning Coordinator and the Pastoral Support team work closely with the Inclusion team
- Learning Support Assistants with a range of experience and expertise will support student's through a number of interventions (for details of current types of intervention please see our school website)
- AEN and Transition Coordinator and other members of the Inclusion team
- Teaching staff
- Governors

### **3. How will I know how my child is doing?**

- Termly data collection and reports
- Yearly parents evening
- Interviews with a member of the Senior Leadership Team (some years)
- Student planners
- Detention alerts
- Good News and Praise cards
- Emails, phone calls, and letters from Inclusion outlining any additional support
- Learning Plan meetings and annual reviews of Educational Health Care Plans
- Request a meeting with your child's Key Stage Champion

### **4. How will the learning and development provision be matched to my child's needs?**

- Differentiation in the classroom is via Solo ([link to further info](#))
- Learning Support Assistants and teachers work closely; discussing strategies to support student's and how to target work appropriately
- Support outside the classroom is based on a child's individual's needs and strengths
- Child's support is discussed with parents and each child at their Learning Plan meetings
- Interventions are provided for specific areas of need/diagnosis
- Strategies and interventions are provided as recommended by external professionals

### **5. What support will there be for my child's overall wellbeing?**

- First Aid room for accidents, illness and administration of medicine
- Disabled access toilet
- Pastoral Support Leaders available throughout the day as they are non-teaching staff
- Access to the Inclusion department throughout the day including staff on duty at lunch and 2 days after school
- Alternative sanctions where appropriate to ensure impact but allowing consideration of the child's needs.
- Support with referrals to the Child and Adolescent Mental Health Service or Step 2.
- School counsellor for 6 week block
- 1 to 1 mentoring with a Learning Support Assistant

**6. What specialist services and expertise are available at or accessed by the school?**

- Access to local authority services such as Educational Psychology service, school health service and speech and language service via consultation and referral.

**7. What training have the staff, supporting children and young people with SEND, had or are having?**

- AEN and Transition Coordinator currently completing NASENCo qualification
- We have 4 LSAs with a specialism including Autism; Speech and Language; Social, Emotional and Mental Health needs
- Key Stage Champions have relevant Level 3 qualifications
- LSAs regularly attend Inset as whole team or specific to specialism
- Learning Support Assistant with ELKLAN (Qualification undertaken for working with student's with speech and language needs)
- Teaching staff have regular INSETs/workshops about special needs

**8. How will you help me to support my child's learning?**

- Useful websites for supporting learning are available on the Inclusion page of the website
- Study guidelines can be purchased from school for KS4 students
- Lexia reading programme can be used from home
- Strategies suggested in Learning Plan which will be specific to your child
- Parents events and training which are offered with other agencies are put on our website and details sent home
- (Parents SEN forum)

**9. How will I be involved in discussions about and planning for my child's education?**

- Learning Plan meetings are set up to involve you and your child as fully as possible in their learning and support
- You can join the Barclay School Association to be more involved in school life
- The school holds regular Parents Consultations Evenings and information evenings offering support specific to each year group
- You could become a Parent Governor

**10. How will my child be included in activities outside the classroom including school trips?**

- KS Champions will encourage participation in clubs and trips making contact with parent and child to encourage attendance

**11. How accessible is the school environment?**

- Fully wheel chair accessible
- Lifts
- Disabled toilet
- EAL Coordinator, Key Stage Champions and Pastoral Support Leaders will contact home to encourage parents into school for Parents events

**12. Who can I contact for further information?**

- Key Stage Champions via [inclusion@barclay.herts.sch.uk](mailto:inclusion@barclay.herts.sch.uk)

**13. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?**

- High levels of transition work, visits and activities where parents and school feel it would be helpful
- Connexions involvement at transition phases
- Support when choosing options and some alternatives offered
- Year 6/7 Educational Support Centre Transition groups

**14. How are the school's resources allocated and matched to children's special educational needs?**

- Experienced team of Learning Support Assistants and other key staff make up the inclusion team
- The Inclusion department is resourced with a number of computer programmes to support learning
- Other resources are kept up to date to ensure relevant and best practice for interventions and programmes

**15. How is the decision made about how much support my child will receive?**

- Consultation with parent and child
- Information and data about your child
- KS Champions, SEN Officer and other external agents as appropriate

**16. How can I find information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?**

- [www.hertsdirect.org/localoffer](http://www.hertsdirect.org/localoffer)